



# Sir William Johnson Vol. Fire Co. 102 County Hwy 131 Johnstown, NY 12095

## **Volunteer Firefighter Job Description (Volunteer Position)**

### GENERAL PURPOSE

The Volunteer Firefighter serves the community by responding to a wide variety of situations, ranging from emergencies that immediately threaten life or property to routine citizen requests for information or assistance. They perform within the scope of the policies and procedures of Sir William Johnson Volunteer Fire Company, INC. and they perform duties in the following general categories: fire suppression, emergency rescue, hazardous material responses, training, and public education.

The Volunteer FF normally works under the supervision of a company officer and is expected to function effectively as part of a highly trained team. They are also expected to perform their duties under adverse conditions and physical conditions that may pose a high risk of personal injury or exposure to hazardous conditions or infectious diseases.

The Volunteer FF is required to attend regularly scheduled training in order to maintain the high level of knowledge, skill and ability necessary to function safely and effectively as a firefighter in accordance with state law and standard operating procedures. The work performance of a Volunteer firefighter is continuously evaluated for general knowledge, skill proficiency, and ability to work as part of a team. Any deficiencies are corrected through remedial training.

### DISTINGUISHING CHARACTERISTICS

- The Volunteer Firefighter is a non-compensated position.
- Volunteer Firefighters are not normally assigned shifts but are expected to respond from home or work to calls when available.
- Individuals fulfilling the duties and responsibilities of a Volunteer Firefighter will at all time present themselves in a courteous, professional and responsible manner in accordance with our Bylaws.

### ESSENTIAL DUTIES AND RESPONSIBILITIES:

- The Volunteer Firefighter drives or rides in an emergency vehicle in response to fire and rescue events, hazardous materials response/mitigation and routine requests for help or assistance.
- In the performance of their duties, the Volunteer Firefighter places equipment, lays and connects hose; operates high-capacity pumps and directs water streams; raises and climbs ladders; uses chemical extinguishers, safety belts, lines and hooks and uses self-contained breathing apparatus.
- The Volunteer Firefighter may enter burning buildings as part of a fire suppression team, perform ventilation tasks above ground, carry heavy objects and equipment and rescue injured or trapped victims.

### DESIRED MINIMUM QUALIFICATIONS

- A desire to help your fellow neighbor in times of need.
- Willingness to be part of a team



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### Knowledge of:

- Modern fire service principles, procedures, techniques, and equipment are not necessary, you will be taught.

### Ability to:

- Communicate effectively, both orally and in writing; ability to understand and carry out verbal and written instructions using the English language.
- Maintain physical conditioning necessary to perform efficiently in emergency situations; meet medical and physical agility standards as established.
- Learn the geography of the fire district, the location of important buildings and the street system.
- Participate in training drills; attend school and classes on firefighting, first aid, fire equipment, and apparatus, and other classes associated with recognized firefighters.
- Learn and apply technical information pertaining to fire fighting.
- Analyze and cope with a variety of emergency situations calmly, but effectively, and to react quickly to secure accurate and precise information on the location, extent, and nature of fires and emergency aid requests.
- Sustain heavy physical labor during periods of intense activity in emergency situations; to work at varying heights above grade.
- Work within a para-military organization and respond readily to directives.
- Establish and maintain effective working relationships with co-workers, supervisors, and the general public; to work effectively as a team member.
- Service and operate all company equipment and apparatus.
- Perform necessary maintenance, testing and care of fire hoses, trucks, ladders, and auxiliary equipment and apparatus.
- Prevent waste and damage of materials, supplies, and equipment.
- Perform general maintenance and minor repairs to station facilities; perform assigned janitorial activities and minor maintenance and painting.
- Perform community service activities.
- Maintain necessary records and reports, incident forms, and computer data entry.

### Training and Experience:

- Firefighter I or equivalent education and experience preferred but not required to start.

### PHYSICAL AND MENTAL DEMANDS

- The physical and mental demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this position. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

### Physical Demands:

- Work is performed primarily in the fire station, fire scenes and extra ordinary events as they occur.
- Performing tasks under emergency conditions may require strenuous exertion. The exposure to death, emotional stress.



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Mental Demands:

- While performing the duties of this position, the employee will be regularly required to use written and oral communication skills; read and interpret data, information and documents; analyze and solve problems; use math and mathematical reasoning as needed.